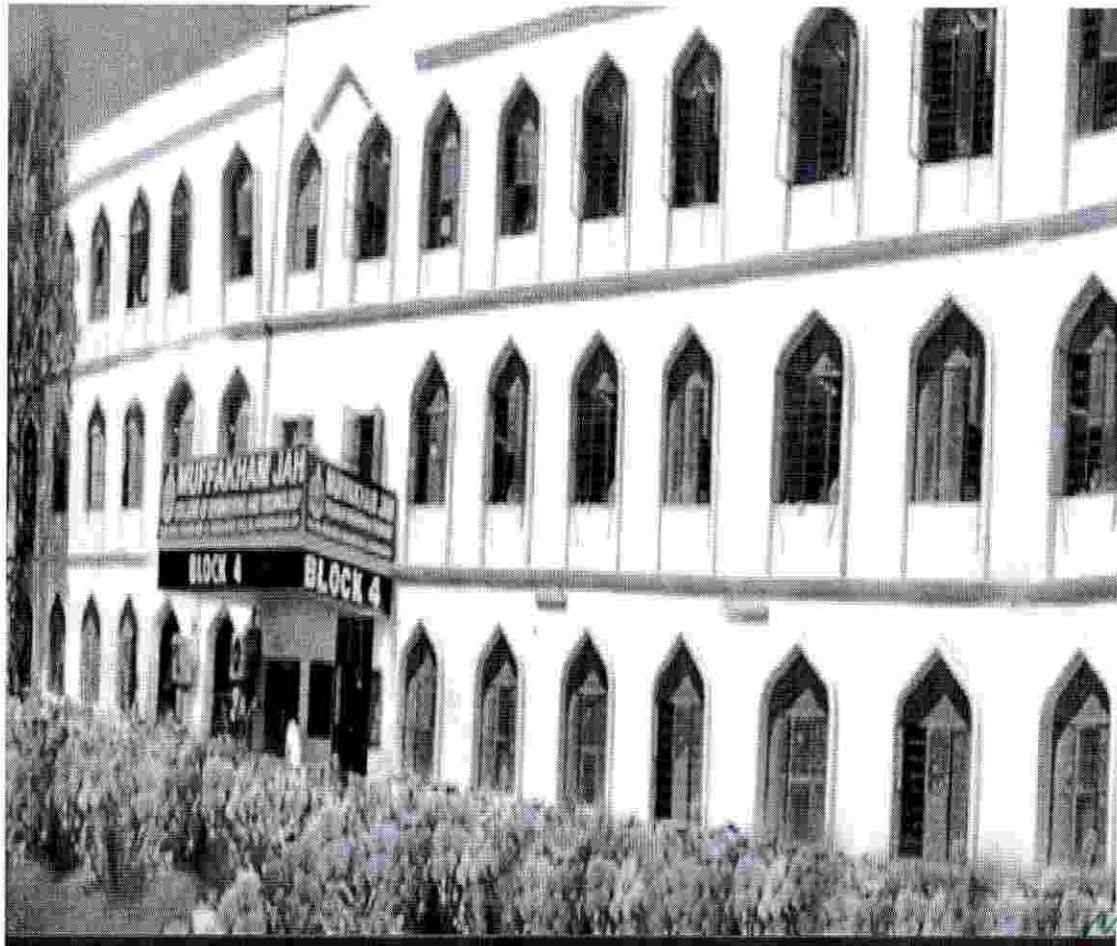


INSTITUTIONAL BODIES / COMMITTEES

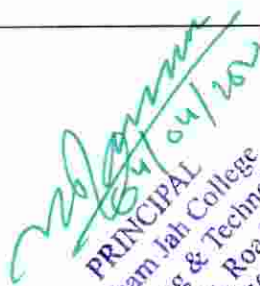
ROLES AND RESPONSIBILITIES



M. J. Prasad
24/04/2022
PRINCIPAL
Muffakham Jah College Of
Engineering & Technology
Banjara Hills, Road No. 3,
HYDERABAD-500 034.(T.S.)

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04/04/2021
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VISION

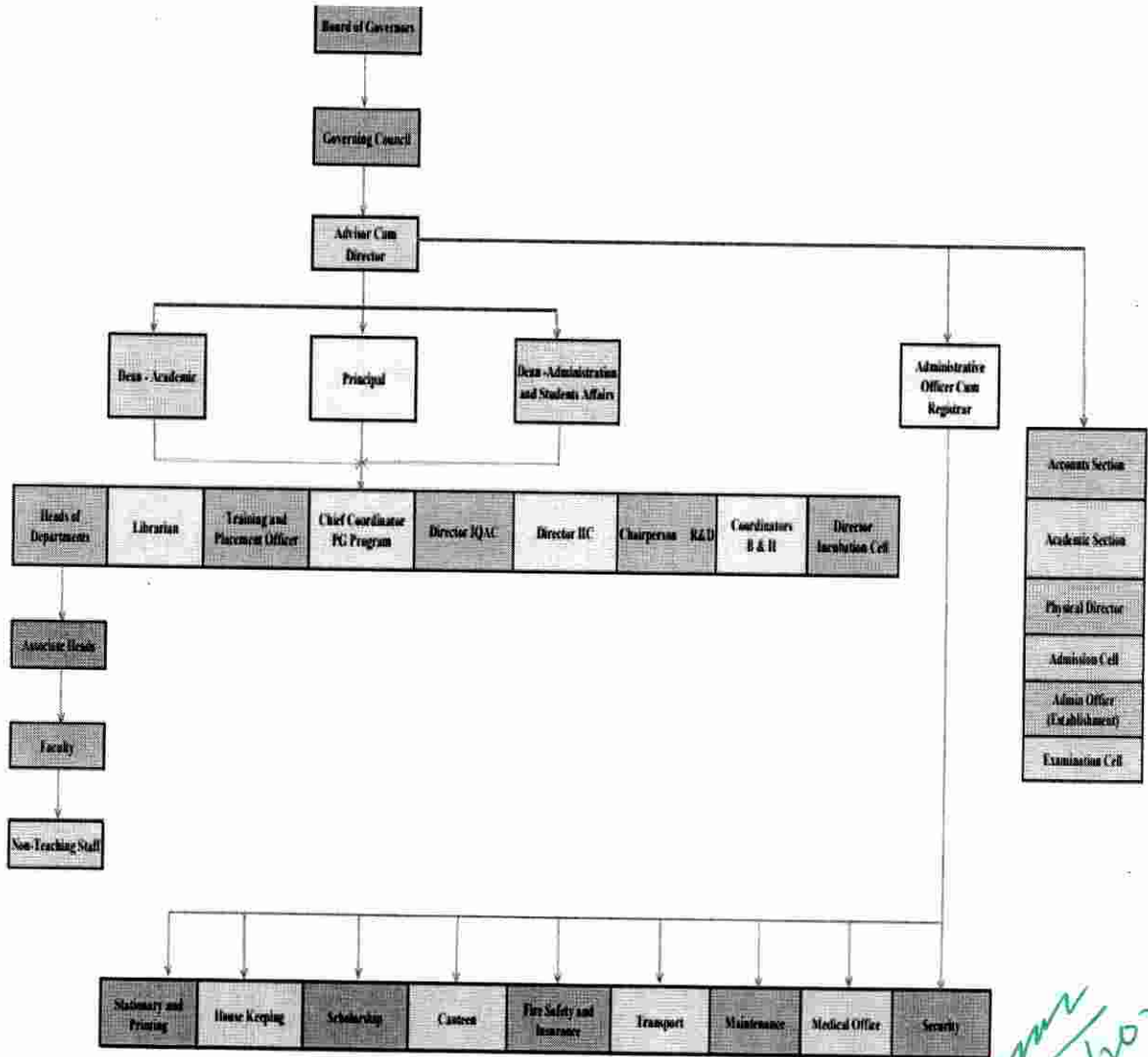
To be a part of the universal human quest for development and progress by contributing high calibre, ethical and socially responsible engineers who meet the global challenge of building a modern society in harmony with nature.

MISSION

- To attain excellence in imparting technical education from the undergraduate to through doctoral levels by adopting coherent and judiciously coordinated curricular and co-curricular programs.
- To foster a partnership with industry and Governmental agencies through collaborative research and consultancy.
- To nurture and strengthen auxiliary soft skills for overall development and improved employability in a multicultural workspace.
- To develop scientific temper and spirit of enquiry in order to harness the innovative talents.
- To develop a constructive attitude in the students towards the task of nation-building and empower them to become future leaders.
- To nourish the entrepreneurial instincts of the students and hone their business acumen.
- To involve the student and faculty in solving local community problems through economical and sustainable solutions.


04/04/2024
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Organization Chart



Muffakham Jah
 04/04/2022

PRINCIPAL
 Muffakham Jah College Of
 Engineering & Technology
 Ranjara Hills, Road No. 3,
 DERABAD-500 034 (T.S.)

Board of Governors (BOG)

The college is governed by Governing Council for policy decisions and Executive committee for day to day affairs .Sub-committees are formed for an in depth analysis of each issue/matter. Actual decision rests with the committees which are later ratified/ modified by the Executive Committee and Governing Council. The title of each sub-committee is indicative of its functions.

Following are the details of Governing Body Members

The Governing Council is the policy making body of the college and meets at least once in six months. All the actions taken by the administration is to be ratified by this council.

| The Board of Governors | | |
|------------------------|----------------------------------|-----------------|
| 01 | Mr. Mohammed Waliullah | Chairman |
| 02 | Mr. Zafar Javeed | Hony. Secretary |
| 03 | Dr. Mir Akbar Ali Khan | Treasurer |
| 04 | Mr. Nisar Ahmed | Member |
| 05 | Mr. Syed Abdul Wahab | Member |
| 06 | Mr Mohammed Ibrahim Ali Siddiqui | Member |
| 08 | Dr. Aslam Mohd. Khan. | Member |
| 09 | Mr. Syed Aamer Javeed | Member |
| 10 | Mr. Masood Abdul Khader | Member |
| 11 | Mr.Akheel Ahmed | Member |


M. J. Khan
04/04/2024 ✓
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Banjara Hills, Road No. 3,
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| Governing Council Members | | |
|---------------------------|----------------------------------|---------------------------------|
| 01 | Mr. Zafar Javeed | Chairmen , G.C |
| 02 | Dr. Mir Akbar Ali Khan | Member, G.C |
| 03 | Mr. Nisar Ahmed | Member, G.C |
| 04 | Mr. Syed Abdul Wahab | Member, G.C |
| 05 | Mr. Abdul Aleem Khan | Member, G.C |
| 06 | Mr. Abdul Majid Ansari | Member, G.C |
| 07 | Dr. Mir Khalid Ali | Member, G.C |
| 08 | Mr.Masood Abdul Khader | Member, G.C |
| 09 | Mr.Mohammed Ibrahim Ali Siddiqui | Member, G.C |
| 10 | Mr.Syed Aamer Javeed | Member, G.C |
| 11 | Mr. Sarwar ali khan | Member, G.C |
| 12 | Dr. Basheer Ahmed | Advisor-cum-Director / Convener |


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Various Sub-committees and their functions:

| S.No. | Name of the Sub-Committee | Functions & Responsibilities of the committee |
|--------------|---|--|
| 1 | Legal Affairs Committee | Monitor all legal issues of the society, and court cases of staff and students and field solutions for the cases placed before committee. |
| 2 | Staff Affairs Committee | Deals all matters related to teaching and non-teaching staff for fixing and modifying norms of selection, promotion, anomalies and other matters. This committee also deals with faculty requirements, new lab developments, teaching loads, staff attendance, leave entitlement, sanction of vacancy. |
| 3 | Campus Development Committee | Makes plans for utilization of open spaces, construction of buildings, call for tenders, Scrutiny, finalization of contracts. |
| 4 | Purchase committee | Deals with the procurement of asset items i.e lab equipment, library books, classroom furniture items, laboratory facilities, classroom facilities, calling and finalizing tenders for bulk purchase of consumables and stationery items etc as per the budget provisions. |
| 5 | Finance and planning committee | Main areas of Finance and planning committee are collecting department wise requirement proposals, arriving their costs, preparing budget, implementation of budget, review of budgets at stipulated intervals, utilization of funds, saction of funds for various purposes, monitoring cash flow, and funds flow, providing budget and funds for construction of buildings and other amenities in the campus from time to time. |
| 6 | Students Affairs And College Cultural Programmes Committees | Main ares of these committees are related to students attendance, disciplinary activities, promoting harmonious relationship among the students, thrieving for quality education , inviting suggestion from students, solving their problems, etc and also conducting cultural events, sports activities, elocution, seminars and workshops. This committee will execute all te above activities with |


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| | | |
|---|--------------------|---|
| | | approval from Governing Body and council committee |
| 7 | Advisory Committee | This committee will take up matters of advising on promotional activities, development activities, quality improvement, viability of courses, utilization of funds and utilization of space available in the campus, staff members. |

M. J. Gammur
04/04/2022 ✓

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Internal quality Assurance Cell (IQAC)

IQAC was constituted in Muffakham Jah College of Engineering and Technology in the academic year 2019-2020 to function as a nodal agency of the institution for quality-related issues under NAAC. Prior to this, quality issues pertaining to the academic and administrative aspects were addressed by Program Assessment Committees at the department level and Academic Audit Cell at the institution level.

The constitution of IQAC was to proactively initiate several measures leading to quality sustenance and quality enhancement. We strived to promote quality consciousness among all the stakeholders of the institution through seminars, workshops and meetings. The IQAC committee also records and monitors the healthy practices adopted by the various departments of the institution.

Aims of IQAC:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

M. J. Prasad
04/04/2022
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IQAC Council

Committee

The committee of Internal Quality Assurance Cell (IQAC) of National Assessment and Accreditation Council (NAAC) consists of:

1. Dr. Basheer Ahmed, Advisor cum Director, MJCET – Chairperson
2. Prof. Ashfaque Jafari, Dean- Academics, MJCET – Coordinator
3. Mrs. Maniza Hijab, Associate Professor, CSED – Co-coordinator

MEMBERS


4. Prof. Syed Ferhatullah Hussainy, Dean- Administration, MJCET
5. HEAD, CED
6. HEAD, EED
7. HEAD, ECED
8. HEAD, MED
9. HEAD, CSED
10. HEAD, ITD
11. HEAD, Humanities and Basic Sciences Department
12. Coordinator, Maths
13. Coordinator, Physics
14. Coordinator, Chemistry
15. Coordinator, English
16. Program Coordinator, CAD/CAM
17. Program Coordinator, Structural Engineering
18. Program Coordinator, Digital Systems
19. Program Coordinator, Computer Science Engineering
20. Program Coordinator, Power Electronics Systems
21. Chief Librarian, MJCET
22. Placement officer, MJCET
23. Student Council Representatives (02 Nos.)
24. Alumni representative – Mr. Ashar Farhan, CEO, Exceed Space
25. Industry Representative – Mr. N. Venkatesh, V.P., Red Pine Signals
26. Industry Representative – (Women Representative)
27. Parent Representative – Mr. P.S. R. Koundinya (Father of Amrutha, CSE, III yr)
28. Prof. Kaleem Fatima, ECED
29. Dr. Qamar Sultana, Associate Professor, CED
30. Mr. P. Sai Krishna, Associate Professor, EEED

M. Maniza Hijab
PRINCIPAL
Muftakham Jah College Of
Engineering & Technology
Banjara Hills, Road No. 37
DERABAD-500 034 (T.S.)

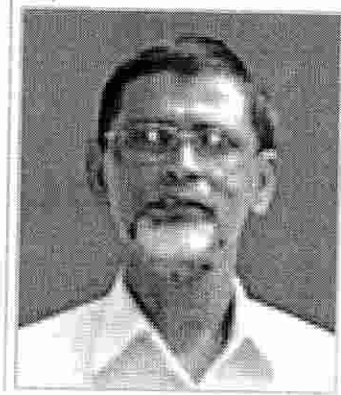
31. Mr. Shaik Rasool, Assistant Professor, ITD
32. Dr. Krishna Keerthi, Assistant Professor, CSED
33. Dr. O. Hemalatha, Associate Professor, MED
34. Mr. S. Irfan Sadaq, Assistant Professor, MED

Functions and responsibilities

- The institution aims in standardizing. Continuous efforts have been made to grow academic standards.
- PO and PSO are developed and implemented rigorously and reviewing CO-PO/PSO mapping of each course.
- Using ICT tools and e-teaching-learning method in education.
- Institution is provided with good Wi-Fi connectivity and the online videos and the NPTEL videos for the ongoing subjects are provided in college web portal.
- In order to enhance and strengthen ICT techniques, institution provides soft skills hour and library period.
- Faculty uses Google classrooms and cloud for providing the required study material and the online textbooks.
- Providing campus requirement training and carrier advancement counseling from second year onwards for excelling in campus drives.
- Every department signed MOUs with concerned industries for eyeing real time exposure and also for internships


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Responsibilities of I/C Principal



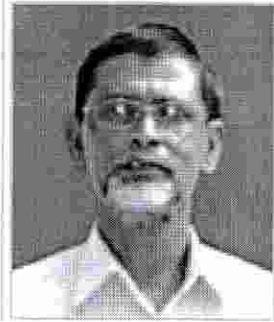
Prof. Dr. Ashfaque Jafari, M.E, Ph.D

One of the important responsibilities of I/C Principal is regulation of academic and general administration and monitoring the system, policies, procedures and functioning of the institution so as to fulfill the expectations of governmental mentoring bodies such as All India Council for Technical Education (AICTE) and the University, along with expectations of top management, students and their parents. Following are some of the important responsibilities.

- Designs and defines the organization's structure.
- Defines and delegates responsibilities of various positions in the organization.
- Ensure periodic mentoring and evaluation of various processes & sub-processes.
- Looking after the overall development of the institute.
- Mobilizes external resources to strengthen the institute.
- Plans and provides for necessary facilities/ equipment for development.
- Instills confidence and devotion in every member of the college
- Ensures effective purchase procedure is followed.
- Defines quality policies and objectives.
- Prepares annual budget.
- Conduct periodic meetings of various bodies such as Governing Body, College of Academic Council and Grievances Redressal Committee, etc.
- Manages Accounts and Finance
- Manages employee recruitment process

Ashfaque Jafari
04/04/2022
PRINCIPAL
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Banjara Hills, Road No. 3,
Banjara Colony, Hyderabad - 500034. (T.S.)

DEAN (Academics)



Prof. Dr. Ashfaque Jafari, M.E, Ph.D

1. TEACHING SCHEDULE: Submission and monitoring twice in a semester.
2. STUDENT COUNSELING: Ensuring a proper allocation of counselors and monitoring proper implementation
3. STAFF APPRAISAL: To be done at the end of the semester. To oversee implementation. To plan and implement corrective measures along with the concerned Head and the Principal.
4. DEVELOPMENTAL ACTIVITIES: To plan academic and infrastructure Development in consultation with the Heads and the Principal. To submit the same for approval and get it implemented.
5. ACCREDITATION AUDIT CELL: To Constitute an Accreditation Audit Committee Consisting of the Heads. This Committee will regularly audit: Monthly attendance, Sessional Marks, Standard of Class Test papers, Semester Results and Performance of weak students.
6. PURCHASES AND MAINTAINANCE OF RECORD: To ensure that all the consumable and non-recurring requirements are submitted in time by the Departments. To regularize stock-taking and maintenance of accounts at the departmental level.
7. CLASS-WORK MONITORING: To check the conduct of Classes (with the help of an Assistant if necessary) on a regular basis. This should include Laboratory and Drawing Classes.
8. TAKING ROUNDS: To be done along with the Principal on a regular basis.
9. INSPECTION COMMITTEES: To assist the Principal in the Preparation of the Material relevant to the visits/inspections.

M. J. Jafari
04/04/2022
PRINCIPAL
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DEAN (Administration)


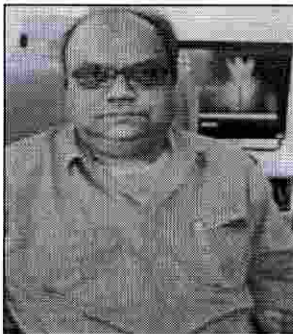
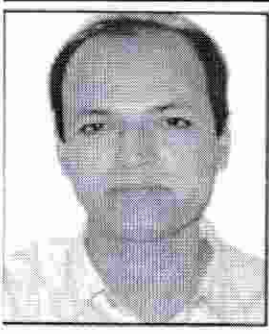
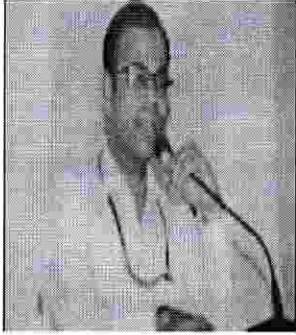
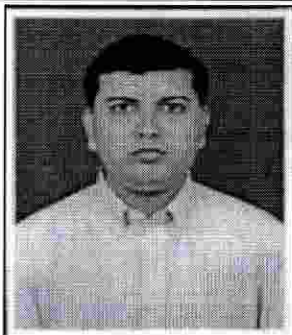

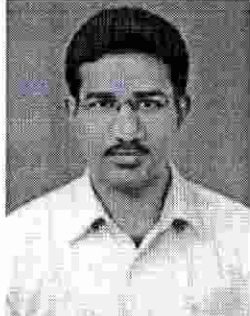



Dr.Syed Ferhathullah Hussainy, M.E, Ph.D.

1. GENERAL ADMINISTRATION: To assist the Principal in the routine day-to-day administrative matters.
 2. OFFICIAL MEETINGS AT O.U. ETC.: To represent the Principal at Meetings in the event of him not being able to attend the same.
 3. CLASS TESTS: To help the Principal in Scheduling and monitoring the conduct of Class Tests.
 4. ATTENDANCE AND SESSIONAL MARKS: To ensure that Attendance and Sessional marks are made ready in time. To inform the parents regarding shortage of attendance and poor performance in the sessionals.
 5. PRACTICAL EXAMINATIONS: To ensure that the External Examiners Panel is obtained in time.
 6. SPOT VALUATION AND EXTERNAL EXAMINER POSTINGS: To monitoring the Deputation of Staff-members to OU for spot valuation work and other related activities.
 7. HALL TICKETS: To ensure that the Hall Tickets are received in time and distributed to the students.
 8. STUDENT DISCIPLINE
 9. GUEST LECTURES/SEMINARS/TECHNICAL VISITS: To help the Departments in these activities by extending Logistical support.
 10. ATTESTATION WORK
- TO BE DECIDED: INCHARGE PRINCIPAL IN THE ABSENCE OF PRINCIPAL


M. Hussainy
20/07/2019
PRINCIPAL
Muffakham Jah College Of
Engineering & Technology
Banjara Hills, Road No. 3,
HYDERABAD-500 077 (T.S.)

Functions and Responsibilities of Head of the Department

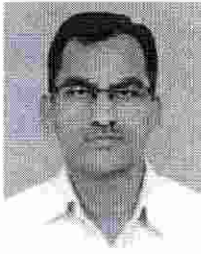


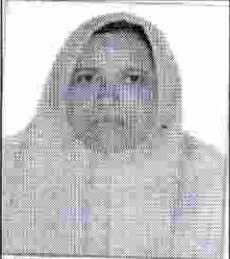
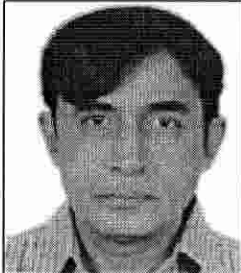
| | | |
|--|---|---|
|  |  |  |
| <p>Dr. Hamraj Professor & Head CED</p> | <p>Dr. Ahmed Abdul Moiz Qyser Prof., and Head, CSE</p> | <p>Dr. Syed Ferhathullah Hussainy Prof., Dean (Students Affairs) & Head, MED</p> |
|  |  |  |
| <p>Dr. Mohd Arifuddin Sohel, Prof., & Head, ECED</p> | <p>Dr. Md. Haseeb Khan, Prof., & Head, EED</p> | <p>Dr. Mousmi Ajay Chaurasis, Prof., & Head, ITD</p> |
|  | <div style="text-align: right; padding-right: 50px;">  PRINCIPAL Muffakham Jah College Of Engineering & Technology <small>100-3</small> <small>111-4 (P.S.)</small> </div> | |
| <p>Dr. Abdul Majeed, Prof. & Head Basic Sciences and Humanities</p> | | |

The following are some of the important responsibilities.

- Plans, executes and monitors academic and support activities of the department.
- Maintains discipline and culture in the department.
- Maintains the department neat and clean.
- Picks and promotes the strength of students/ faculty/ staff.
- Proposes department budget.
- Adheres to Quality Management System (QMS) Procedures.
- Maintain records of departmental activities and achievements.
- Proposing annual budget for Employees Development programs.
- Maintain Employees training records.
- Oversee Employee attendance system and maintain the monthly attendance report.
- Preparation of timetables.
- Monitoring of lectures and practical.
- Oversee student and faculty counseling.
- Conduct of internal examination.
- Collecting student's feedback.
- Fortnightly cumulative attendance of students.
- Co-ordinate the activities of class advisors.
- Mentoring submission of internal theory and external lab examination mark list.
- Students counseling
- Student discipline.
- Facilitating career guidance to students.
- Assisting students suffering from psychological disorder
- Arranging professional counselors.
- Maintaining record of counseling activities.
- Conducting student academic counseling.
- Arranging remedial classes for the weaker students.
- Arranging parent teachers meeting.


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Faculty Coordinator and in charges

| | |
|---|---|
|  | <p>Dr. Shaik Khadar Vali Professor, M.E Chief Coordinator</p> |
|  | <p>Dr. Fahmina Tarannum Professor, M.E Coordinator, CSED</p> |
|  | <p>Dr. Mohd. Abdullah Sharif Professor, M.E Coordinator, CED</p> |
|  | <p>Dr. Nazia Parveen Professor, M.E Coordinator, ECED</p> |
|  | <p>J.V.R. Vithal Associate Professor, M.E Coordinator, EED</p> |

M. J. Khan
04/04/2022
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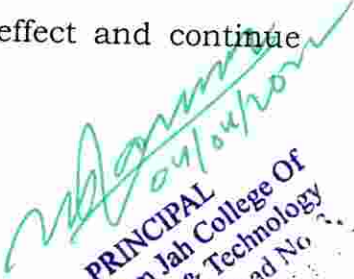
Grievance Redressal Committee

In order to comply the instructions of AICTE vide references, a Grievance Redressal Committee Consists of the following members.

| S.No. | Name | Designation |
|-------|--------------------------------|-----------------|
| 1 | Dr. Ashfaqe Jafari | Member |
| 3 | Dr. Syed Ferhathullah Hussainy | Convenor |
| 4 | Dr.Kaleem Fatima | Member |
| 5 | Dr.Mousmi Ajay Chaurasia | Member |
| 6 | Prof.D.Ram Mohan Rao | Member |
| 7 | Dr.Rafi U Zaman | Member |
| 8 | Dr. Abdul Majeed | Member |
| 9 | Mr.Safwan Aslam (Civil B) | Student Memeber |
| 10 | Ms T. Vinuthna (ECE) | Student Memeber |
| 11 | Mr.karthik Gudru | Student Memeber |
| 12 | Ms. Rida Malik Mubeen | Student Memeber |
| 13 | Mr. Syed Tauseef Ahmed | Student Memeber |

Following responsibilities are entrusted to the Grievances Redressal Committee

1. The above committee will look into all the grievances of Staff and students of the college on the complaints received.
2. Grievances raised in the complaint should be related to the college and within the campus only.
3. Committee will meet once in a month to examine the issue and submit the report to the under signed. However in case of emergency it could meet as and when required.
4. The committee is authorized to take all possible measures in consultation with the director, MJCET and ensure that all the problems of the staff and students are effectively redressed in the college.
5. The committee will take the work with immediate effect and continue until further orders.

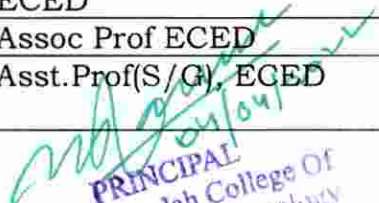

09/04/20
PRINCIPAL
Muffakham Jah College Of
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Banjara Hills, Road No. 1
HYDERABAD-500 084

Anti-Ragging Committee

Ragging in any form inside or outside the MJCET campus is banned . Anti-Ragging Committee and Anti-Ragging Squad constitute following members for academic year 2020-21

Anti Ragging Committee

| S.No. | Name of the Staff | Position | Designation |
|-------|-------------------------------|--------------|--|
| 1 | Dr.Basheer Ahmed | Chair person | Advisor-Cum-Director |
| 2 | Dr.Ashfaque Jafari | Member | Professor and Dean (Academics) |
| 3 | Dr.Syed Ferhathullah Hussainy | Member | Professor and Dean (Administration) |
| 4 | Dr.M.Hamraj | Member | Professor and Head CED |
| 5 | Dr.M.Haseeb Khan | Member | Professor and Head EED |
| 6 | Dr.M.Arifuddin Sohail | Member | Professor and Head ECED |
| 7 | DR.M.Abdul Moiz Qyser | Member | Professor and Head CSED |
| 8 | Dr.Mousmi Ajay Chaurasia | Member | Professor and Head ITD |
| 9 | Dr.Shaik Kareem ahmed | Member | Asst.Prof.& Coordinator Physics |
| 10 | Dr.V.Shanthi | Member | Asst.Prof.&Coordinator Chemistry |
| 11 | Dr.Abdul Majeed | Member | Prof. & Head Basic Sciences and Humanities |
| 12 | Dr.Shabana Thyaniath | Member | Asst.Prof.&Coordinator English |
| 13 | Prof.B. Satyanarayana | Member | Chief Librarian |
| 14 | Mr.Arun Chandra | Member | Director Placement Cell |
| 15 | Mr.M.Zabhiuddin | Member | Physical Director, MJCET |
| 16 | Mr.K.V.Narasimha Rao | Member | Registrar |
| 17 | Mr.Shakeel Ayjaz | Member | Assoc.Prof& Associate Head CED |
| 18 | Mr.D.Ram Mohan Rao | Member | Assoc.Prof,CED |
| 19 | Mr.Toufeeq Anwar | Member | Assoc.Prof,CED |
| 20 | Mr.Barkat Ali Khan | Member | Asst.Prof,CED |
| 21 | Mr.Ajaz Fatima | Member | Assoc.Prof, EED |
| 22 | Mr.Arshad Mohammed | Member | Asst.Prof,CED |
| 23 | Dr. Ayesha Naaz | Member | Professor, ECED |
| 24 | Mr.J.K.Nag | Member | Assoc Prof & Assoc Head ECED |
| 25 | Mr.Iftekharuddin | Member | Assoc Prof ECED |
| 26 | Mr.Syed Hifazat Ali Khan | Member | Asst.Prof(S/G), ECED |


PRINCIPAL
Muffakham Jah College Of
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 (A.D. 500) 034.(T.S.)

| | | | |
|----|------------------------|--------|--|
| 27 | Mr M.A.Majeed Zubair | Member | Lab.Asst., ECED |
| 28 | Dr.Shaik Khader Vali | Member | Prof.MED |
| 29 | Dr. M.Viqar Mohiuddin | Member | Prof.MED |
| 30 | Mr Altaf Ahmed Khan | Member | Technician-1, MED |
| 31 | Dr,syed shabbier Ahmed | Member | Prof. & Assoc Head, CSED |
| 32 | Mrs.Fahmina Tarannum | Member | Assoc. Prof, CSED |
| 33 | Mrs. Maniza Hijab | Member | Assoc. prof, CESD |
| 34 | Dr.M.Mahamood Ali | Member | Assoc. prof, CESD |
| 35 | Dr Rafi-uz-Zaman | Member | Assoc. prof, ITD |
| 36 | Mr.M.Abdul Rasheed | Member | Asst. Prof, ITD |
| 37 | Mr.H.Nizamuddin Saleem | Member | Lab Supervisor, ITD |
| 38 | Dr.Nazima Siddiqui | Member | Asst Prof, Physics |
| 39 | Dr.Aneesa Ferdose | Member | Asst Prof, Chemistry |
| 40 | Dr.M.G.V.Satyanarayana | Member | Asst Prof, Chemistry |
| 41 | Mrs Amina Sarwar | Member | Asst Prof, Chemistry |
| 42 | Dr.M.A.Rawoof Sayeed | Member | Asst Prof., Coordinator Mathematics Dept |
| 43 | Dr.A.R.Srinivas | Member | ACP, Punjagutta Police Station |
| 45 | Sri.P.Karunakar Reddy | Member | CI, Punjagutta Police station |

Anti-Ragging Squad

MJCET Block-1(Ground Floor)

| S.No. | Name of the Staff | Position | Designation |
|-------|----------------------------|----------|--------------------|
| 1 | Mr.Sher M.Khan | Member | Asst.Prof, english |
| 2 | Dr.Gitasri Mukherjee | Member | Asst.Prof, english |
| 3 | Mr.Mirza Qudrathullah Baig | Member | A.A.O, Exam Cell |

MJCET Block-1(1st Floor)

| S.No. | Name of the Staff | Position | Designation |
|-------|---------------------|----------|----------------------|
| 1 | Mrs Nazeerinnisa | Member | Asst Prof, ECED |
| 2 | Mr.Jabar Othman | Member | Asst Prof, ECED |
| 3 | Mr.Mujeeb ur Rahman | Member | Lab supervisor, ECED |

MJCET Block-1(2nd Floor)

| S.No. | Name of the Staff | Position | Designation |
|-------|-------------------------|----------|----------------|
| 1 | Mr.M.Masiuddin Siddiqui | Member | Asst Prof, CED |
| 2 | Mr.Barkat Ali Khan | Member | Asst Prof, CED |

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04/04/2022

| | | | |
|---|----------------------------|--------|------------------------|
| 3 | Mr.Mirza Nusrathullah Baig | Member | Asst Prof, CED |
| 4 | Mr.Munavar Shareef | Member | Lab supervisor, CED |

MJCET Block-1(3rd Floor)

| S.No. | Name of the Staff | Position | Designation |
|-------|--------------------|----------|------------------|
| 1 | Mr.M.Abdul Muqeet | Member | Assoc Prof, EIED |
| 2 | Mr.J.E.Muralidhar | Member | Assoc Prof, EED |
| 3 | Mr.Arshad Mohammed | Member | Asst Prof, EED |
| 4 | M.Mateenullah Baig | Member | Lab Asst., EED |

MJCET Block-1(4th Floor)

| S.No. | Name of the Staff | Position | Designation |
|-------|---------------------|----------|-----------------|
| 1 | Dr.M.Sadak Ali Khan | Member | Prof. MED |
| 2 | Dr.M.Mohinoddin | Member | Prof. MED |
| 3 | Dr.Ishrath M.M | Member | Prof. MED |
| 4 | Mr.M.Abdul Samad | Member | Asst. Prof. MED |

Functions and Duties of Anti ragging Squad

1. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.
2. Conduct anonymous random surveys among freshers to check whwther the campus is indeed free from ragging.
3. To ensure the display of posters/tabs on main and departmental notice boards and other places sucj as cantees,library,sports lounge,gymnasium,bus stops and other promonent designated places.
4. Also to monitor the welfare of fresh students outside the campus
5. Any other activity, the Anti ragging Committee might delegate to squad.

The above Anti-Ragging squad members are requested to be available during lunch hours and after 3:40 PM at the places allotted to them. Staff members are requested to ensure that no ragging incidents be happened in and around the college campus.

M. Anand
04/04/2022
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GRIEVANCE AND REDRESSAL COMMITTEE FOR SC/ST

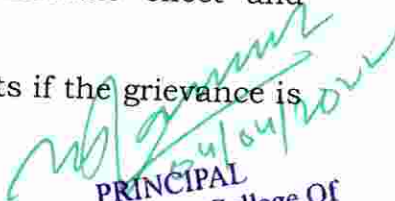
STUDENTS AND STAFF

Grievance and redressal Committee for SC/ST students and staff constitute following members.

| S.No | Name | Position | Designation |
|------|---------------------|----------------|------------------|
| 1 | Mr. V.Anand Kumar | Chairman | Asst. Prof, MED |
| 2 | Mr.V.Dharam Singh | Member | Asst. Prof, MED |
| 3 | Mrs.K.Manjusha | Member | Asst. Prof, CSE |
| 4 | Mrs.P.Kamala Kumari | Member | Asst. Prof, ECED |
| 5 | S.Varnica | Student Member | Student, ECED |
| 6 | Ponna Chetan | Student Member | Student, MED |
| 7 | B.Sathvika | Student Member | Student, ITD |
| 8 | R.Sahithi | Student Member | Student, ITD |

The following responsibilities are entrusted to the above Committee:

1. The committee will look into all the grievances of SC/ST students and staff members of MJCET at college level based on the complaints received.
2. The grievances raised in the complaint should be related to college and within the campus.
3. The committee will meet once in a month to examine the issues and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The committee is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in college.
5. The committee will start the work with immediate effect and continue until further orders.
6. The committee can co-opt two(2) senior students if the grievance is related to students.


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PLACEMENT COMMITTEE

In order to strengthen MJCET placements the existing Placements Committee is revised with some new faculty members. Members are as following:

| S.No. | Name & Designation | Position | Designation |
|-------|-------------------------------|--------------|-------------------------------------|
| 1 | Dr.Basheer Ahmed | Chair person | Advisor-Cum-Director |
| 2 | Mrs. KM. Rajini | Convenor | Director, Placement cell |
| 3 | Dr.Ashfaque Jafari | Member | Professor and Dean (Academics) |
| 4 | Dr.Syed Ferhathullah Hussainy | Member | Professor and Dean (Administration) |
| 5 | Dr.S.Md.Farooq Basha | | Professor, CED, Placement Officer |
| 6 | Dr.M.Arifuddin Sohail | Member | Professor and Head ECED |
| 7 | Dr.Mousmi Ajay Chaurasia | Member | Professor and Head ITD |
| 8 | Mr.M.Sharfuddin | Member | Asst. prof, CSED |
| 9 | Mr.M.Abdul Raheem | Member | Asst.prof, ECED |
| 10 | Mr.M.Asrar Ahmed | Member | Asst.Prof ITD |
| 11 | Mr.M.Abdul raheem Junaidi | Member | Asst.Prof MED |
| 12 | Mr.M.Imran | Member | Asst.Prof .EED |
| 13 | Mr.K.V.Narasimha Rao | Member | Registrar |


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LIST OF R&D COMMITTEE MEMBERS

| S.No. | Name & Designation | Position | Designation |
|-------|-------------------------------|----------|---|
| 1 | Dr.Basheer Ahmed | Chairman | Advisor-Cum-Director |
| 2 | Dr.Ishrath M.M | Convener | Prof. MED |
| 3 | Dr.Ashfaque Jafari | Member | Professor and Dean (Academics) |
| 4 | Dr.Syed Ferhathullah Hussainy | Member | Professor and Dean (Administration) |
| 5 | DR.M.Abdul Moiz Qyser | Member | Professor and Head CSED |
| 6 | Dr.M.Haseeb Khan | Member | Professor and Head EED |
| 7 | Dr.Uma N.Dulhare | Member | Professor CSED |
| 8 | Dr.M.Hamraj | Member | Professor and Head CED |
| 9 | Dr.Mousmi Ajay Chaurasia | Member | Professor and Head ITD |
| 10 | Dr.M.Arifuddin Sohail | Member | Professor and Head ECED |
| 11 | Dr.J.Namratha Manohar | Member | Prof.EEED |
| 12 | Dr.Abdul Majeed | Member | Prof. & Head Basic Sciences and Humanities |


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LIBRARY COMMITTEE

| S.No. | Name | Position | Designation |
|-------|-------------------------------|----------------|--|
| 1 | Dr.Basheer Ahmed | Chairman | Advisor-Cum-Director |
| 2 | Dr.Ashfaque Jafari | Member | Professor and Dean (Academics) |
| 3 | Dr.Syed Ferhathullah Hussainy | Member | Professor and Dean (Administration) |
| 4 | Dr.M.Hamraj | Member | Professor and Head CED |
| 5 | Dr.M.Haseeb Khan | Member | Professor and Head EED |
| 6 | Dr.M.Arifuddin Sohail | Member | Professor and Head ECED |
| 7 | Dr. M.Viqar Mohiuddin | Member | Prof.MED |
| 8 | DR.M.Abdul Moiz Qyser | Member | Professor and Head CSED |
| 9 | Dr.Mousmi Ajay Chaurasia | Member | Professor and Head ITD |
| 10 | Dr.Shaik Khader Vali | Member | Prof.MED |
| 11 | Dr.Abdul Majeed | Member | Prof. & Head Basic Sciences and Humanities |
| 12 | Dr. Y. Ch. Venkateswarlu | Convenor | Chief Librarian |
| 13 | Mr.M.Sufyan ali | Student Member | |
| 14 | Ms.Rizwana Tabassum | Student Member | |
| 15 | Me Saber Ikram Ali | Student Member | |
| 16 | Mr.atif Mehmood | Student Member | |

M. J. Ch. Venkateswarlu
20/04/2022
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SPORTS DEVELOPMENT COMMITTEE

The sports development Committee has been constituted with immediate effect with following Members:

| S.No. | Name | Position | Designation |
|-------|------------------------|----------|----------------------|
| 1 | Syed Aamer Javeed | Chairman | Menber,BOG,SUES |
| 2 | Mr.Nisar Ahmed | Member | Menber,BOG,SUES |
| 3 | Mr.Syed Baquar Hassan | Member | Menber, SUES |
| 4 | Mr.M.Abdul Qayyum Khan | Member | Menber, SUES |
| 5 | Mr.Zafar Javeed | Member | Hony,Secretary, SUES |
| 6 | Dr.Basheer Ahmed | Member | Advisor-Cum-Director |
| 7 | Mr.shaik Mustafa | Member | Principal,SUJC |
| 8 | Mrs.Arpana Saxena | Member | Principal, SUPS |
| 9 | Mr.M.Zabihuddin | Member | Convener |

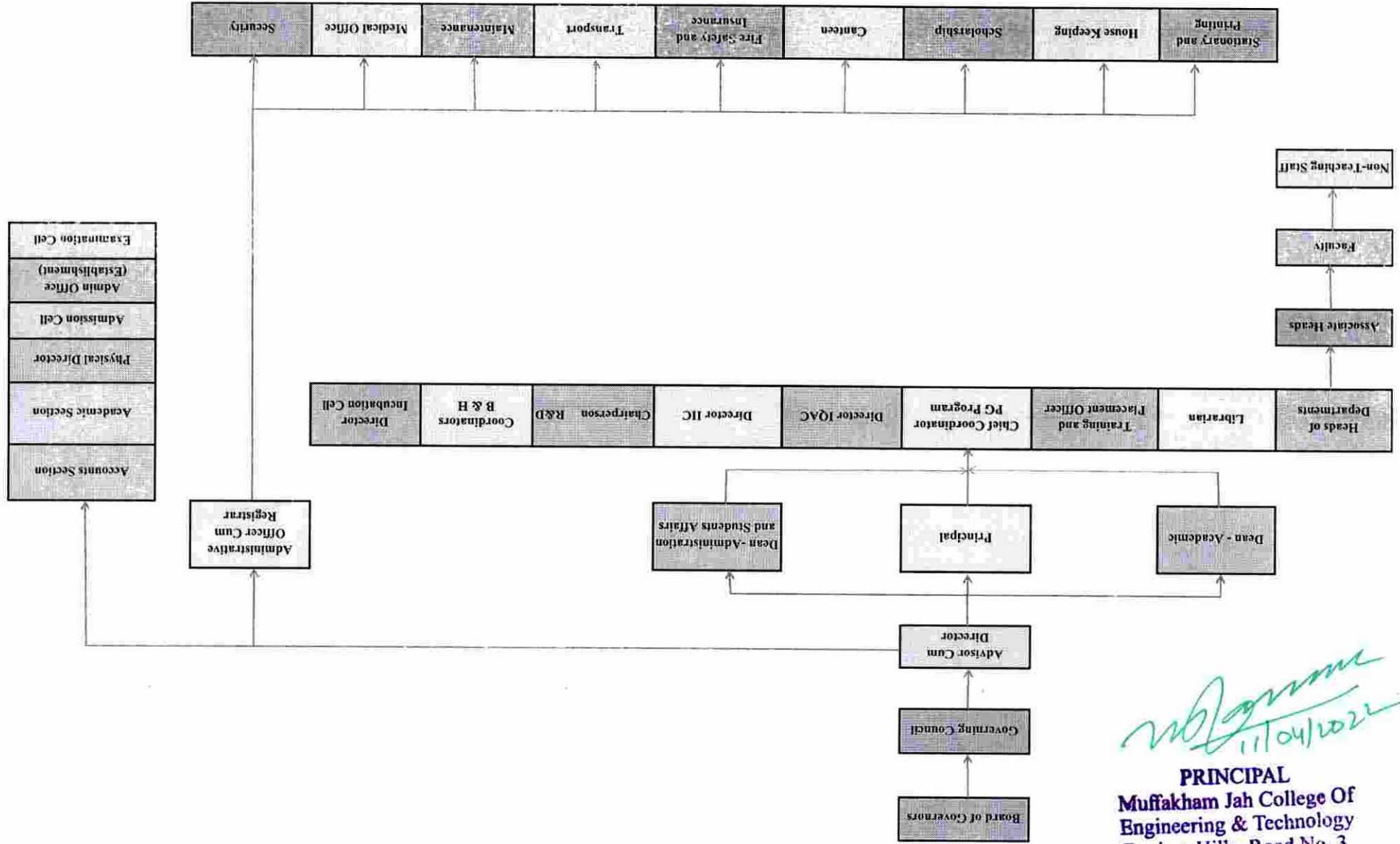
M. J. J.
24/04/2024
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UNNAT BHARAT ABHIYAN COMMITTEE

The Unnat Bharat Abhiyan Committee has been constituted with immediate effect with following Members:

| S.No. | Name | Designation |
|-------|---|---------------------|
| 1 | Dr. Mohammad Sadak Ali Khan, Prof., MED | Project Coordinator |
| 2 | Dr. K Md Rafi, Asst. Prof., EED | Member |
| 3 | Mr. V Dharam Singh, Asst. Prof., MED | Member |
| 4 | Mr. S. Irfan Sadaq, Asst. Prof., MED | Member |
| 5 | Mr. Barkat Ali Khan, Asst. Prof., CED | Member |

M. J. Khan
04/04/2020
PRINCIPAL
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Muffakham Jah
22/04/2022

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